



**Idaho Soil
Conservation
Commission**

3563 Ririe Highway
Idaho Falls, ID 83401

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Governor

C.L. "Butch" Otter

Commission Members

Bill Flory
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Richard Rush
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Joe Davidson

Administrator

Jerry Nicolescu

January 11, 2008

To: Soil Conservation District Supervisors and Staff
From: Kathy Weaver, District Operations Manager
Subject: FY 2009 Annual Plan of Work

This memorandum is the Idaho Soil Conservation Commission's notice and request for the Conservation District's FY-09 Annual Plan of Work and copy of Due Notice issued. The Annual Plan of Work (Annual Plan) for FY-09 includes the twelve-month period covering July 1, 2008 to June 30, 2009.

An Annual Plans identifies the Conservation District's priorities, objectives, goals and actions for FY-09. At a minimum five priorities are to be developed, of which one should be District Operations. Supervisors may determine and develop the number of priorities that meet the resource conservation needs in the Conservation District.

Four attachments are provided to assist in the development of the Annual Plan and Due Notice:

1. 2008 Annual Plan of Work Format
2. 2008 Annual Plan of Work Example
3. Developing a Conservation District Annual Plan of Work
4. 2008 Due Notice Examples

Please send the Conservation District's FY-09 Annual Plan of Work and a copy of the Due Notice on a computer disc by May 2, 2008 to:

Idaho Soil Conservation Commission
3563 Ririe Highway
Idaho Falls, Idaho 83401
or
Email to : kweaver@agri.idaho.gov

If you have questions or if I can be of assistance, please contact me by telephone at (209) 525-7269 or email at kweaver@agri.idaho.gov My office hours are 7:30 a.m. to 4:00 p.m. MST.

Thank you.

- c. ISCC Members
Jerry Nicolescu
ISCC Staff
IASCD Directors
Kent Foster
Rich Sims
Rick Noble
Dave Schmidt
Bob Tribelhorn